

WINDSOR BOROUGH COUNCIL AGENDA

August 4, 2025

6:00 PM

Minutes from Previous Meeting

Citizens & Inquiries

- Brenda Dietz –Kaltreider library and the Lions Club

Reports:

Codes Enforcement Officer

EMA

Mayor

Engineer – see agenda

Solicitor: see agenda

Council Members:

- Discuss changing Myers Ave into a 2 way St.
- De-clutter event hosted by Wendy Fink

Secretary-Treasurer:

- How to pursue collecting fines from Water St resident

Maintenance:

- Mulch needed for the playground – cost will be approximately \$5,000
- 143 W Main /W First Ave – water runoff problem
- Myers Ave – deck to bridge needs repairs

Approve General Funds Bills

WINDSOR BOROUGH COUNCIL MEETING
Monday, August 4, 2025
ENGINEER'S PROJECT UPDATE

YCPC – MS 4 Program

- Continue monitoring & improving implemented programs.
- Sch. Training/review/update meeting with Donna (August)
- Review & update files with required monitoring forms (August)

Walnut Creek Development

- Phase I & II Final plan:
 - Processing building permit applications.
 - Certificate of use and occupancy – being issued.
 - Storm piping to the new stormwater basin needs to be completed.
 - Discuss holding Building Permits per YCCD request.
 - Both Barclay & Keystone working on addressing latest YCCD inspection report deficiencies (see attached).
- Phase III Final Plan
 - Processing Building Permit Applications.
 - Discuss holding Building Permits per YCCD request.
 - Both Barclay & Keystone working on addressing latest YCCD inspection report deficiencies (see attached).

Phase IV Final Plan:

- Site & Utility work has started.
- Rear corners in Phase 4 have been set and there appears to be no conflicts/issues (Need to Confirm).

2021-2023 CDBG funded project (High Street)

- Coordinating with Contractor on repairing sections of new concrete sidewalk in front of gas meter at 11 & 19 East High Street.
- Coordinating with contractor on seeding/mulching miscellaneous bare areas within project limits.
- Meeting with contractor on-site Monday 8-4-25

Penn Street / Main Street signalized intersection geometric realignment

- Next Steps:
 - Solicitor (Dean) is currently contacting property owners, providing letters, and coordinating meetings.
 - Meet with Property owners (August/September)
 - Review and approve Traffic Consultant (TRG) updated proposal (Following meeting with property owners).
 - Proceed with permitting & grant applications- (Summer/Fall 2025)

Grant Opportunities:

- Continue to research and gather opportunity information (Donna).
- Green Light Go Grant (Penn & Main Streets – 2025)
- Multi-Model Grant – Submitted
- Category 4 – Local Share Grant – Submit between July 1st & Sept. 30th.
- State Local Share Grant – Submit between Sept. 1st & Nov. 30th.

Fishing Creek- Borough/Resident wall permitting:

- Coordinate including wall at 72 W. Main in permit – Need to evaluate condition of existing culvert pipe.
- Coordinate site meeting with property owner and Matt. (Completed)
- Update permit application.
- Schedule another pre-application meeting with DEP
- Electronic filing of GP-11

YCCD Dirt, Gravel, Low volume road grant Projects:

- East 1st Avenue – Approved – Contract signed by borough – Prepare bid document for advertising in August – Bid opening September 1st.
- West 1st Avenue will be revisited at September 16th meeting once Low Volume Road funds have been replenished.

Statewide Local Share Grant for Bridges (Herman & Heindel):

- Statewide local share grant assistance grant – **waiting on decision.**

2024 – 2026 CDBG Applications:

- Waiting on funding availability and contract.
- Funds linked to State Budget passing.

FEMA Flood Plain Requirements:

- Provide updates as needed.

GLB&A Project Cost Tracking:

- Will be provided.

General Discussion Items: