

WINDSOR BOROUGH COUNCIL AGENDA

March 3, 2025

6:00 PM

Minutes from Previous Meeting

Citizens & Inquiries

Reports:

Codes Enforcement Officer

EMA

Mayor

Engineer – see agenda

Solicitor:

- Burn Ban Ordinance

Council Members:

- Approve and sign Extension letter for Penn Waste
- Discuss adopting Hazard Mitigation Resolution
- Discuss donation of \$2,000 to fire dept
- Discuss/approve installation of 2 street lights – cost will be \$3,911.23
- Discuss Banners

Secretary-Treasurer:

- Donna off March 4th

Maintenance:

Approve General Funds Bills

WINDSOR BOROUGH COUNCIL MEETING
Monday March 3, 2025
ENGINEER'S PROJECT UPDATE

YCPC – MS 4 Program

- Continue monitoring & improving implemented programs.
- Sch. Training/review/update meeting with Donna (March)
- Review & update files with required monitoring forms (March)

Walnut Creek Development

- Phase I & II Final plan:
 - Processing building permit applications.
 - Certificate of use and occupancy – being issued.
 - Storm piping to the new stormwater basin needs to be completed. (by York Ex. Co.)
- Phase III Final Plan
 - Processing Building Permit Applications.

Phase IV Final Plan:

- Anticipate submission 1st week of March.

Phase VI :

- Sent Keystone Custom Homes list of Borough concerns and items to be addressed as they consider increasing density in Phase 6. NO follow up yet.

2021-2023 CDBG funded project (High Street)

- Final Quarterly Report & Narrative has been submitted to YCPC.
- Coordinate with Contractor when temperatures allow concrete sidewalk and paving on Heindel to be completed.

Penn Street / Main Street signalized intersection geometric realignment

- Next Steps:
 - Review draft Easement & Right-of-Way agreements
 - Meet with Property owners (March/April)
 - Review and approve Traffic Consultant (TRG) updated proposal.
 - Proceed with permitting & grant applications- (Spring/Summer 2025)

Grant Opportunities:

- Continue to research and gather opportunity information.
- Green Light Go Grant (Penn & Main Streets – 2025)

Fishing Creek- Borough/Resident wall permitting:

- Coordinate including wall at 72 W. Main in permit (Matt has coordinated with Owner)
- GLB&A to follow up with Owner.
- Update permit application.
- Schedule another pre-application meeting with DEP
- Electronic filing of GP-11

YCCD Dirt, Gravel, Low volume road grant:

- Complete YCCD close out report.

Statewide Local Share Grant for Bridges (Herman & Heindel):

- Statewide local share grant assistance grant – waiting on decision

2024 – 2026 CDBG Applications:

- Waiting on funding notice and contract

FEMA Flood Plain Requirements:

- Discuss next steps

GLB&A Project Cost Tracking:

- Will be provided.

General Discussion Items:



96 South George Street, Suite 520, York, Pennsylvania 17401

Tel: (717) 845-1524 • Fax: (717) 854-6999 • www.mpl-law.com

MEMORANDUM

Attorney-Client Privileged and Confidential

TO: Windsor Borough Council
FROM: Dean E. Reynosa
DATE: March 3, 2025
RE: March 3, 2025, Solicitor's Report

Solicitor Report Agenda Items:

- None.

Old Business

- I understand that Council is still discussing/reviewing the revised Burn Ban Ordinance.

Pending Plan Agenda Items:

- None

Miscellaneous Items

- I fielded calls/messages from the Code Enforcement Officer concerning an enforcement matter at 38 Water Street. It is the carport for Mr. Herbert. I drafted a Complaint that should be able to be pursued before MDJ Fishel for civil penalties. I am also reviewing inquires concerning rental inspection fee payment delinquencies.