

WINDSOR BOROUGH COUNCIL AGENDA
November 4, 2024
6:00 PM

Minutes from Previous Meeting

Citizens & Inquiries

Reports:

Codes Enforcement Officer

EMA

Mayor

Engineer – see agenda

Solicitor:

- Discuss Burn Ordinance

Council Members:

- Discuss donation to Fire dept.
- Discuss Bob's salary
- Review & approve 2025 budget
- Review Fee Schedule (should yard sale fee be eliminated?)
- Approve using MPL Law Office as Solicitor for 2025
- Approve using Gordon Brown's office for 2025
- Approve using SPCA/sign contract for 2025 (fee of \$1,025)
- Approve using Michelle Klugh for Animal Control. Retainer fee of \$200
- Approve additional funds from YCPC for the High St Curb & Sidewalk Improvements (\$24,717.36). Sign Agreement
- Discuss banners

Secretary-Treasurer: Nothing to report

Maintenance:

- Chimney on office building needs re-pointed
- Review quote for gates at ballfield

Approve General Funds Bills

WINDSOR BOROUGH COUNCIL MEETING
Monday November 4, 2024
ENGINEER'S PROJECT UPDATE

YCPC – MS 4 Program

- Continue monitoring & improving implemented programs.
- Sch. Training/review/update meeting with Donna (Nov.)
- Review & update files with required monitoring forms (Nov.)

Walnut Creek Development

- Phase I & II Final plan:
 - Processing building permit applications.
 - Certificate of use and occupancy – being issued.
 - Storm piping to the new stormwater basin needs to be completed. (by York Ex. Co.)
- Phase III Final Plan
 - Contractor is continuing with final utility improvements.

Phase IV Final Plan:

- Will probably be submitted in first Quarter of 2025.

Phase V and VI Final Plans:

- Design Engineer Keystone Custom Homes would like to meet and discuss possible design modifications.

2021-2023 CDBG funded project (High Street)

- Coordinating with Residents on questions and concerns.
- Review & Approve Payment Request No. 4, including Change Order #1 for payment by YCPC.
- Schedule final inspection with YCPC in mid-November

Penn Street / Main Street signalized intersection geometric realignment

- Next Steps:
 - Meet with Property owners (in November/December)
 - Review and approve Traffic Consultant (TRG) updated proposal.
 - Proceed with permitting & grant applications- (Fall/Winter 2024)

Grant Opportunities:

- Continue to research and gather opportunity information.
- Green Light Go Grant (Penn & Main Streets – 2024/2025)

Fishing Creek- Borough/Resident wall permitting:

- Coordinate including wall at 72 W. Main in permit (Matt has coordinated with Owner)
- GLB&A to follow up with Owner.
- Update permit application.
- Schedule another pre-application meeting with DEP
- Electronic filing of GP-11

YCCD Dirt, Gravel, Low volume road grant:

- Water quality inlet replacements completed.
- Installation of bituminous wearing course completed.
- Contractor to follow up with parging inlets and random curb replacement.

Local Share Grant for Bridges (Herman & Heindel):

- Review and approve preparation & submission of statewide local share grant- due 11/30/2024
- Electronically submitted Grant Application 9/30/24.
- Review and approve Resolution for State Wide Local Share Grant.

2024 – 2026 CDBG Applications:

- Waiting on funding notice and contract

GLB&A Project Cost Tracking:

- Will be provided.

General Discussion Items:



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MEMORANDUM

Attorney-Client Privileged and Confidential

TO: Windsor Borough Council

FROM: Dean E. Reynosa

DATE: November 4, 2024

RE: Solicitor's Report

Solicitor Report Agenda Items:

- None.

Old Business

- A draft copy of a proposed Burn Ban Ordinance is attached for Council's review and comments. Donna Martin circulated a copy of the Windsor Township burn ban ordinance for Borough Council to review along with the draft burn ban ordinance circulated in October.

Pending Plan Agenda Items:

None

Miscellaneous Items

I discussed several zoning and code issues with Robert Huska (30 N. Blacksmith – multiple family dwelling); 109 E. Main Street (car/service lot); (56 W. Main Street – dog enclosure).