

WINDSOR BOROUGH COUNCIL AGENDA

May 1, 2023

6:00 PM

Minutes from Previous Meeting

Citizens & Inquiries

Reports:

Codes Enforcement Officer

EMA

Mayor

Engineer – see agenda

Solicitor: See agenda

Council Members:

- Discuss projects for ARPA funds – repairs at Memorial, sign for office
- Discuss holiday benefits for employees & office hours

Secretary-Treasurer:

- Mr. Jensen at 40 E High St is requesting to use Borough parking lot for Community yard sale on Saturday June 10th.

Maintenance: Nothing to report

Approve General Funds Bills

WINDSOR BOROUGH COUNCIL MEETING
MONDAY May 1, 2023
ENGINEER'S PROJECT UPDATE

YCPC – MS 4 Program

- Continue monitoring & improving implemented programs
- Up to date mapping
- Sch. Training/review/update meeting with Donna & Steve (15 minutes before BC meeting)

Existing Erosion Control Basin Improvements (Barclay):

- Erosion Control plan has been approved and control measures installed
- Walnut Creek basin outfall needs to be converted when utility conflicts are addressed.
- Finish pond conversion/improvements by July 2023.

Walnut Creek Development

- Phase I & II Final plan:
 - Site improvements (utilities) continue.
 - Discuss escrow, Barclay/Keystone agreement, building permit applications
 - Discuss email from site contractor (York Excavating) regarding NPDES/YCCD inspection report and York Excavating request to be removed as co-permittee
- Phase III Final Plan:
 - Review/take action on Phase III Final plan
 - Conditions- updated Developers & Stormwater agreements, public surety estimate approval, GLB&A review letter

2021-2023 CDBG funded project (High Street)

- Proceeding with layout and design, review draft design layout
- Reevaluating project costs – submit for additional funds

Penn Street / Main Street signalized intersection geometric realignment

- Selected appraiser is working on appraisals – review at March BC meeting.
- Next Steps:
 - Meet with Property owners (May/June)
 - Penn DOT scoping meeting to review geometric design (June/July)
 - Proceed with permitting & grant applications- (Spring/Summer 2023)

South Camp Street Bridge – Approach Improvements:

- Review possible approach improvement options- Meet with Matt on-site

Grant Opportunities:

- Researching Grants - **Review**

Fishing Creek- Borough/Resident wall issues:

- Matt & I had a Virtual meeting with DEP on 2/15/2023
- DEP General permit 11 application – No application fee
 - **Review /update GP-11 permit application submission**
 - **Review cost of wetland study. 2-3 weeks out for evaluation**

YCCD Dirt, Gravel, Low volume road grant:

- **Applications due May 18th**
- **Meet with YCCD to review prior submission**

GLB&A Project Cost Tracking:

- Will be provided

General Discussion Items:



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MEMORANDUM
Attorney-Client Privileged and Confidential

TO: Windsor Borough Council
FROM: Andrew J. Miller
DATE: May 1, 2023
RE: Solicitor's Report

Solicitor Report Agenda Items:

No agenda items for meeting.

Old Business

(1) Penn and Main St. Reconfiguration

- We followed up with the appraiser multiple times but have not received any reply. We will give Mr. Walters a few more days and then contact a new appraiser.

(2) Animal Control Ordinance

- We began to review this Ordinance, the Dog Law and research some other ordinances to determine how to best recoup costs for the Borough.

Pending Plan Agenda Items:

(1) Walnut Creek Subdivision

- The developer has paid the back expense reimbursements and funded an additional amount to escrow.
- We replied to questions from Donna regarding building permits. Those were on hold pending payment of the escrow funds. I also asked Donna to request confirmation that Keystone owns the lots they seek building on.
- We will also prepare amendments to the Development Agreement and Stormwater Agreement for the Phase III Plans.

Miscellaneous

- (1) We received a request for zoning determination regarding subdivision of a lot with residential structures on it. The lot had existing nonconformities and the subdivision would create more. We advised them they will need zoning variances to move forward.